

DEPARTMENT OF SOCIAL SERVICES
744 P Street, Sacramento, CA 95814



November 14, 1995

ALL-COUNTY LETTER NO. 95-68

TO: ALL COUNTY WELFARE DIRECTORS

REASON FOR THIS TRANSMITTAL

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order or Settlement Agreement
- ☐ Clarification Requested by One or More Counties
- ☒ Initiated by CDSS

SUBJECT: FISCAL YEAR 1995-96 -- FOSTER PARENT TRAINING AND RECRUITMENT PLANS

Reference: Foster Care Initiative (FCI)
(AB 2129 [Chapter 1089, Statutes of 1993])

Pursuant to the 1995 State Budget Act, the Foster Parent Training and Recruitment Program remains ongoing with \$1.5 million in the State General Fund (SGF) for this activity. Enclosure A is the Fiscal Year (FY) 1995-96 allocation for each county. Training/Recruitment Program instructions are addressed as follows:

FOSTER PARENT TRAINING AND RECRUITMENT PLANS

Funds for foster parent training and recruitment shall only be used to enhance or expand existing programs, or develop new ones, as stated in FCI. In order to claim program funds, counties must submit plans for foster parent training and/or recruitment activities to be accomplished during FY 1995-96. If the intent is to continue with the initial FCI-proposed training/recruitment plan, addenda or changes to those plans may be submitted. A new plan need only be submitted if it is determined necessary to progress beyond the originally proposed plan or if a county is a new participant to the program. Enclosure B outlines the instructions for continuing with or submitting new plans.

As before, counties continue to maintain the flexibility in designing either training and/or recruitment programs to meet local needs. When developing either one or both of those programs, we advise consultation with each local foster parent advisory committee, local community college foster care education committee, or any other local agency providing foster parent training and/or recruitment services. Delivery of the prospective programs may be subcontracted to another agency or provided directly by the county.

The Foster Parent Training and Recruitment plans or addenda must be submitted to the California Department of Social Services (CDSS) by December 1, 1995. Please mail to:

California Department of Social Services
Foster Care Policy Bureau/Services and Training Unit
744 P Street, MS 19-78
Sacramento, California 95814

On receipt of the plans, Services and Training Unit staff will initiate a review and approval process. If after submittal of the plans/addenda a county has determined that modifications are necessary, those changes will be submitted in writing to the above address.

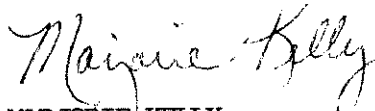
ALLOCATION METHODOLOGY

The \$1.5 million in SGF was equally divided between training and recruitment. In addition, \$75,000 of that total is reserved in order for CDSS to fund training activities such as seminars, conferences, etc., resulting in \$1.4 million being allocated to participating counties. This allocation methodology was developed in conjunction with the joint CDSS/County Welfare Director's Association Allocation Steering Committee.

To determine each county's proportionate share, a monthly average was taken from FY 1994-95 actual numbers as reported in the Foster Care Information System. Training funds were allocated based on the total number of children placed in out-of-home care, excluding group homes, foster family agencies, and probation. Recruitment funds were allocated based on total number of children in out-of-home placements, excluding probation. The funds were adjusted to ensure a \$2,000 minimum allocation per county. Additionally, there is no county match required for either training or recruitment activities and both are eligible for matching federal Title IV-E funds. Fiscal claiming instructions remain unchanged.

If you have any questions, please contact Joyce Lewis, Manager, Services and Training Unit at (916) 445-0813 or the appropriate office below:

PROGRAM:	Foster Care Policy Bureau	(916) 445-0813
ALLOCATIONS:	County Cost Analysis Bureau	(916) 657-3806
CLAIMING:	Fiscal Policy Bureau	(916) 657-3440



MARJORIE KELLY
Deputy Director
Children and Family Services Division

Enclosures

FOSTER PARENT TRAINING & RECRUITMENT PROGRAM

COUNTIES	FY 95/96 Allocation
Alameda	58,451
Alpine	2,000
Amador	2,000
Butte	7,839
Calaveras	2,000
Colusa	2,000
Contra Costa	36,186
Del Norte	2,000
El Dorado	3,758
Fresno	38,059
Glenn	2,000
Humboldt	5,452
Imperial	3,339
Inyo	2,000
Kern	27,098
Kings	3,532
Lake	2,445
Lassen	2,000
Los Angeles	308,750
Madera	2,820
Marin	3,272
Mariposa	2,000
Mendocino	4,360
Merced	5,615
Modoc	2,000
Mono	2,000
Monterey	4,495
Napa	2,570
Nevada	2,000
Orange	45,970
Placer	4,482
Plumas	2,000
Riverside	54,246
Sacramento	51,765
San Benito	2,000
San Bernardino	68,898
San Diego	93,673
San Francisco	57,335
San Joaquin	27,618
San Luis Obispo	4,973
San Mateo	9,909
Santa Barbara	5,921
Santa Clara	37,370
Santa Cruz	5,110
Shasta	6,113
Sierra	2,000
Siskiyou	2,810
Solano	7,663
Sonoma	5,965
Stanislaus	12,056
Sutter	2,638
Tehama	2,013
Trinity	2,000
Tulare	22,246
Tuolumne	2,000
Ventura	10,697
Yolo	4,158
Yuba	4,174
Total	1,099,841

/1 Training funds only, does not include \$325,509 for Los Angeles recruitment activities performed by the CDSS.

**INSTRUCTIONS FOR COMPLETING
FOSTER PARENT TRAINING AND RECRUITMENT PLANS**

Please address each of the plan elements listed below. While there is no minimum or maximum page length required, you need to provide sufficient detail to adequately describe the proposed fiscal year (FY) training and/or recruitment program.

1. Indicate if the Foster Care Initiative (FCI) implementation training and/or recruitment plan is to continue through the present FY. Summarize in bullet form the key elements of the implementation plan, how those elements were accomplished, and reasons for continuing with the original FCI plan.
2. If only making changes or addenda to the implementation plan, describe in detail why those changes will occur and the course of action.
3. Indicate if the county is a new participant to this FCI program. As a first time participant, the county must submit a descriptive summary of the key elements of the plan as requested in Items three through nine.
4. Provide a detailed breakdown of the funds, along with funding amounts attributable to each activity.
5. Provide a description of how the current county training and/or recruitment activity is administered (i.e., county or subcontract). Indicate any differences in administering the enhanced or expanded activity.
6. If an existing training activity is to be enhanced, provide a description of how that current activity is accomplished and then detail the plan to enhance or expand it. The description must list: the training components to be provided (e.g., pre-service, in-service, specialized needs, etc.); the subjects/topics for each component including the number of hours offered for each; the delivery method; specific groups to be targeted; the hiring of staff and potential salary expenditures; any other relevant information.
7. Indicate if a California Community College Foster Care Education program and/or a foster parent advisory committee exists in the county. Describe how the training and/or recruitment plans were developed in consultation with those parties or any other local agency providing training for out-of-home care.
8. Provide a description of how existing recruitment efforts will be expanded or enhanced. Include delivery method; types of activities; and target groups.
9. Include a description of how the county will evaluate the effectiveness of the training and/or recruitment program.
10. Develop and include a timeline for the proposed activities of the training and/or recruitment plan. Submit a status report on how each component of the plan is progressing, estimates of to-date expenditures, actual unduplicated number of providers that were trained and/or recruited, and if proposed activities will be met by the end of FY.